

## What happens if after having registered on a voluntary basis I realise that I should be compulsorily registered?

If after having registered on a voluntary basis you realize that your business should be registered on a compulsory basis you will need to inform SRC, either at the:

beginning of any tax year if you expect to exceed the VAT threshold,  
OR;

end of or during any tax year if you have exceeded the VAT threshold

SRC will then change your registration status from being a voluntary VAT registered business to being a compulsory VAT registered business.

## Can I cancel my VAT registration?

Yes, as a business which is registered on a voluntary basis, you can cancel your VAT registration if:

You no longer make taxable supplies. You must notify us within 7 days of no longer making taxable supplies, OR

You realize you no longer want to be VAT registered - however you will only be able to cancel after 12 months of being a VAT registered business.

Once deregistered, you will no longer be able to:

- Charge VAT on your sales
- Claim credit on your input tax
- Claim refund

This brochure is not intended as an exhaustive explanation of the law. If you require detailed information about your tax obligations you should visit the SRC advisory centre or write to us.

### For more information

#### Visit:

Ocean Gate House  
Room 2 (ground floor)  
Victoria, Mahé, Seychelles

#### Write to:

Seychelles Revenue Commission  
Orion Mall Second Floor, Mahe  
Seychelles, Tel: 4293737  
Email: [commissioner@src.gov.sc](mailto:commissioner@src.gov.sc)  
Web: [www.src.gov.sc](http://www.src.gov.sc)



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# SEYCHELLES REVENUE COMMISSION

# Voluntary VAT Registration



An explanation about  
Voluntary VAT  
registration

## What is Voluntary VAT Registration?

Voluntary registration applies to those businesses making taxable supplies and whose annual sales turnover is below the VAT threshold of SR 5 million, but choose to register for VAT on a voluntary basis. These businesses are not obligated under the Value Added Tax Act, 2010 to register for VAT.

## What are the criteria for voluntary VAT registration?

In order to be considered for voluntary registration, your business needs to meet the following criteria:

- Makes or will make taxable supplies (sale of goods and services)
- Has a fixed place of establishment in Seychelles
- Keeps or will keep proper records
- Has a good compliance history with SRC

## When can I register for VAT?

Registration for VAT will start in February 2012 and you can submit your application for registration at any time from that date.

However, SRC is encouraging you to register early, so that you can benefit from the various VAT workshops that will be organised, starting March 2012.

## How do I apply for VAT registration?

A VAT registration form has been sent to all businesses registered with SRC. If you have not received the VAT registration form, you will need to contact SRC at any of its offices on Mahé, Praslin and La Digue for a copy to be sent to you. Alternatively the form can be downloaded from the SRC website ([www.src.gov.sc](http://www.src.gov.sc)). Once you receive the form, you need to complete, sign and send it back to SRC.

If you are a new business with an expected annual sales turnover of less than SR 5 million, SRC will enquire whether you wish for your business to be considered to be registered for VAT on a voluntary basis when you come to register with SRC as a new business.

## How will I know whether my application has been approved?

All applicants will be informed in writing about the status of their application.

If SRC is satisfied that your business meets the criteria for voluntary registration, a letter of registration and a VAT Registration Certificate will be issued to you.

If your application is not approved, SRC will explain the reasons in writing as to why you have not been registered. If you are not satisfied with the decision made by SRC, you may object and appeal if necessary.

## When does the VAT registration take effect?

Your VAT registration takes effect:

- On 1 July 2012 if you register by then OR
- Within 14 days after your application was submitted if you register after 1 July 2012